



**New York Supreme Court  
Appellate Division - Second Department**

**Respondent's Brief**

**Content**

- ✓ Cover – Rule 670.10.3(g)(1)
- ✓ Table of Contents, including the point headings of the argument – Rule 670.10.3(g)(3)(i)
- ✓ Counterstatement of Questions Involved, if Respondent disagrees with statement of Appellant – Rule 670.10.3(g)(3)(ii)
- ✓ Counterstatement of Nature of Case and of Facts, if Respondent disagrees with statement of Appellant – Rule 670.10.3(g)(3)(ii)
- ✓ Argument, divided into points by appropriate headings – Rule 670.10.3(g)(3)(iii)
- ✓ Conclusion with signature and date – Rule 130-1.1a
  - Word Limit: 14,000 words – Rule 670.10.3(a)(3)
- ✓ Certificate of Compliance – Rule 670.10.3(f)
- ✓ **Format**
- ✓ Font Size – Rule 670.10.3(a)(1), (2)
  - (Proportional) 14 pt. text, 12 pt. footnotes
  - (Monospaced) 12 pt. text, 10 pt. footnotes
- ✓ Typeface – Rule 670.10.3(a)
  - Serifed; no words in bold or all caps, except in headings
- ✓ Margins – Rule 670.10.3(c)
  - One inch
- ✓ Line spacing – Rule 670.10.3(c)
  - Double, except single for quotes longer than two lines, headings, and footnotes
- ✓ Page numbers – Rule 670.10.3(c)
  - Bottom center

*Provided as a courtesy by Appellate Innovations. Please contact the Court directly for updated rules and procedures.*